

Confirmation

I, the undersigned, hereby confirm

Enrolment

- that all the information provided by me is correct and complete;
- that the University of St.Gallen is authorized to check any documents I have submitted for authenticity, and that any issuing offices may send the necessary information to the University of St.Gallen and that such offices are released from the constraints of data protection to the extent to which this is necessary for the verification of any documents submitted;
- that I am not banned from the major of my choice by any other university;
- that I am aware of the fact that any kind of double matriculation must be disclosed;
- that the enrolment and processing fees will become due with enrolment and that they will under no circumstances be reimbursed once I have paid them;
- that I am aware of the fact that this enrolment will not automatically grant me admission but is only an application for admission;
- that I give my consent that the University of St.Gallen may pass on my personal data to third parties for the purpose of the admission test as well as for the printing of envelopes in the regular examination process.

Risk Assumption and disclaimer

- that I am aware of the fact that it's my own responsibility to take out sufficient insurance cover; in particular, this includes taking out health, accident and liability insurance;
- that I am aware that the University of St.Gallen assumes no liability for personal injury or damage to property caused by me during my studies.

Conduct

- that I am aware of the fact that unlawful, dishonest and disrespectful conduct will be deemed to be an infringement of the order of the University and can be punished by disciplinary proceedings;
- that I am expected to show respect to my fellow students, the members of the faculty and the administrative staff;
- that I am expected to act in the best interest of the University in good faith at all times even when I am not on the University Campus;
- that I am expected to observe my obligations as a representative of the University of St.Gallen, particularly during an exchange semester;
- that I am expected to treat any University property with care.

Deadlines

- that I am aware of the fact that deadlines and dates are posted in the internet/intranet and are enforced by the HSG without exception. Students themselves have to collect the necessary information about binding legal bases, examination requirements, fact sheets, etc., as well as about changes made to any of these. Students have to bear the consequences of their acts, omissions and/or ignorance themselves;
- that I am aware of the fact that I will have to re-register through the Intranet (ServicePortal) each semester, with the deadlines as communicated and that the bidding process for courses and registrations for examinations must be completed separately within the time windows provided for the purpose.
- that I am aware that the timely payment of tuition, examination and other fees is a prerequisite for being able to bid for courses or claim any services from the university.

Communication and language:

- that I accept and comply with the applicable legal provisions, in particular the examination regulations for the Bachelor's Level [ER BL] and for the Master's Level [ER ML] of the University of St.Gallen of 21 June 2019, the Implementation provisions Academic Programmes concerning the Examination Regulations for the Bachelor's and Master's Levels at the University of St.Gallen (Assessment Year, Bachelor's Studies and Masters' Level [IP AP] of 12 May 2020 and the Directives of the Dean of Studies concerning Studies at the University of St.Gallen [DDoS] of 1 August 2020;
- that I accept the HSGnet user guidelines and that, in particular, I undertake and warrant not to send any spam mail nor to misuse my e-mail account in any other way;
- that after enrolment, I will only use my student e-mail address `firstname.name@student.unisg.ch` or possible `firstname.name.name@unisg.ch` for digital communication with in-house HSG offices and people and that the Administration will not have to answer students' e-mail enquiries to addresses outside the `unisg.ch` domain/prefix;
- that I am aware of the fact that I am obliged to open all e-mails sent to me;
- that I know that the University of St.Gallen is bilingual (German and English) and that pursuant to Art. 123(1) of the University Statutes [Consolidated Statute Book of the Canton of St.Gallen, No. 217.15] the administrative language is German. Costs for the translation of individual documents will accrue to students, who can also translate such documents themselves. The legally binding version of all documents and decrees is the German version;
- that I am obliged to give notice of changes to any data submitted in the enrolment process (particularly the correspondence address) or to make such changes in the intranet myself, and to designate a correspondence address in Switzerland. If I do not fulfil this obligation, I will have to bear the consequences and any resulting disadvantages myself;
- that I agree with the provision of Art. 26^{bis} of the Administrative Jurisdiction Act [Consolidated Statute Book of the Canton of St.Gallen, No. 951.1] whereby correspondence and notifications may also be sent electronically.

With my signature I take acknowledge of the fact that the provision of incorrect data or the failure to comply with one or several of the above points may lead to my exmatriculation.

Place, date: _____ Signature: _____

Minors require a parent's or legal representative's additional signature to enrol:

Place, date: _____ Signature: _____